



Citizens' Independent Transportation Trust

5/7/2003

11:00 AM

County Commission Chambers

Stephen P. Clark Center

111 NW 1st Street, 2nd Floor

Miami, FL 33128

Meeting called by: Commissioner Bruno
Barriero at 11:12 AM

Attendees: Frank Hall, Jr., Clarence Days, Thamara Labrousse, Michael Abrams, Luis C. Morse, Maria Elena Coto, Marc A. Buoniconti, John F. Cosgrove, Henry Lee Givens, Elsa M. Lopez, Antonio Colmenares, Theordore Wilde, Harvey Ruvin, Mayor Alex Penelas, Dr. Barbara Carey-Shuler, Chairperson, Commissioner Dennis Moss, Bill Johnson, Danny Alvarez, Bruce Libhaber, Nestor Toledo, Patty David

----- Agenda Topics -----

1. Welcome and Introductions
 2. Swearing in Ceremonies
 3. Background of People's Transportation Plan
 4. Citizen's Independent Transportation Trust
 5. Role of the Organization
 6. Report on Improvements and Activities to date
 7. Information Items for Future Action
 8. Action Items
 9. Adjournment
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2. WELCOME AND INTRODUCTIONS

Mayor Alex Penelas and Dr. Barbara Carey-Shuler, Chairperson welcomed and thanked the members for their willingness to serve on the CITT and look forward to working with them to improve the transportation needs in Miami-Dade County.

Commissioner Dennis Moss thanked everyone involved in the passage of the People's Transportation Plan. He thanked the members for agreeing to be part of the CITT and take on the responsibilities involved with the membership, and looks forward to the partnership with the commission.

3. SWEARING IN CEREMONIES

Harvey Ruvin, Clerk of Courts performed the swearing in of the Citizens' Independent Transportation Trust members which included the following members: Frank Hall, Jr., District 1; Clarence Days, District 2; Thamara Labrousee- District 3; Michael Abrams- District 4; Luis C. Morse – District 5; Maria Elena Coto- District 6; Marc C. Buoniconti- District 7; John F. Cosgrove- District 8; Henry Lee Givens- District 9; Elsa M. Lopez – District 11; Lt.Col. Antonio Colmenares- District 12; Theodore Wilde – Mayor's Representative.

4. BACKGROUND OF PEOPLE'S TRANSPORTATION PLAN

John Prats, Office Public Transportation Management presented a power-point presentation of the People's Transportation Plan (see attachment).

a. *NOMINATING COMMITTEE*

Nestor Toledo, Office of Public Transportation Management gave an overview of the Nominating Committee members and the process of selecting of the CITT members.

b. *DUTIES AND RESPONSIBILITIES*

Bruce Libhaber, Assistant County Attorney briefly outlined three primary responsibilities for the CITT members:

1. To approve or disapprove contracts that has been approved by the Board of County Commissioners (BCC). The only contracts that will be reviewed are those pertaining to the PTP and monies from the proceeds half penny sales tax. If the contract is approved it will then be executed immediately, however, if it is disapproved the contract will then go back to the BCC and they can override by a 2/3 vote.
- 2: The CITT can add, delete, or modify the PTP (ordinance attached).
3. The CITT serves as an oversight to monitor, oversee, review, audit and investigate implementation of the transportation and transit projects for the county and municipalities.

In addition, the CITT has the responsibility of providing a quarterly progress reports and to ensure that the county staff issues monthly reports of the PTP.

c. LEGAL ENVIRONMENT

Robert Myers, Director Ethics Commission spoke about the Conflict and Interest brochure (see attached). Mr. Myers stated that his office is available for any questions or opinions regarding conflict of interest.

Bruce Libhaber also mentioned that all documents prepared, generated or received to the CITT are subjected to public records law and all meetings are subjected to the Sunshine Law. All meetings must be publicly noticed. The members cannot contact one another and discuss CITT issues. All deliberations should be conducted in the "Sunshine".

Anything submitted in writing, such as emails must be filed in the clerk's office.

c. RELATIONSHIP TO BCC, MPO, ETC.

Bill Johnson, Assistant County Manager/Transportation Manager presented an overall review on roles of the BCC, the County Manager's office and Metropolitan Planning Organization. The MPO consists of 21 members. It does not approve contracts. It provides a five-year and a long-range transportation plan. Additional information on MPO will be conducted in a later meeting date.

6. OFFICE OF PUBLIC TRANSPORTATION MANAGEMENT (OPTM)

Bill Johnson introduced Danny Alvarez, Executive Director of OPTM. Mr. Alvarez stated the creation of OPTM is to focus on planning, design and implementation of the PTP (see attachment). In addition, Mr. Alvarez presented a power point presentation of OPTM (see attachment).

Mr. Johnson also introduced Roosevelt Bradley, Director of Miami Dade Transit (MDT) who also presented a power-point presentation of MDT (see attachment).

7. REPORT ON IMPROVEMENTS AND ACTIVITIES TO-DATE

Mayor Alex Penelas presented the improvements through Miami-Dade since the passage of the PTP (see attachment). He stated that no monies have been spent since the collection of the halfpenny sales tax, which began January 1, 2003. By law only the CITT can authorize such expenditures. However, the PTP has been implemented and the improvements have been paid by the general fund, which he hopes will be reimbursed.

The Mayor stressed that the CITT should be as independent as possible. Although, the ordinance, which creates the CITT, states that, the County Manager and the County Attorney shall provide adequate staff and support to enable the trust to carry out its duties and

responsibilities. OPTM is not the only office to provide information. There are other departments that can also provide valuable information.

Commissioner Bruno Barreiro urged the members to be proactive but with regards to staff he disagrees with the Mayor. He stated that the ordinance states specifically that the County Manager and the County Attorney will provide the staff necessary.

8. INFORMATION ITEMS FOR FUTURE ACTION

Danny Alvarez briefly spoke about the PTP Capital Projects and the Interlocal Agreement for Distribution of Charter County Transit System Surtax Proceeds Levied by Miami-Dade County (see attachment).

9. ACTION ITEMS

a. Selection of Officers

Lt. Col. Colmenares moved to adjourn the meeting and reconvene the following week before making a selection of officers. Mr. Henry Lee Givens motioned to vote a temporary chair for 90 days until the members become more familiar with one another. Mike Abrams seconded the motion, and carried without dissent. Mr. Givens motioned to nominate Mike Abrams. The motion was unanimously approved.

Commissioner Barreiro suggested that any member who had additional questions, to contact staff individually. However, the members cannot contact one another due to the “sunshine law”.

Bill Johnson restated that CITT staff would be provided to the board according to the ordinance, approved by the citizens of Miami-Dade. The ordinance states that the County Manager and the County Attorney will provide staff. The board can make recommendations to the County Manager and the County Attorney with regards to organizational decisions.

b. APPROVAL OF FORM – INTERLOCAL AGREEMENT WITH MUNICIPALITIES

Lt. Col. Colmenares said he had several questions pertaining to the agreement and proposed to discuss them at the next meeting. Mr. Givens asked if there was a sense of urgency for the approval of the form. Mr. Johnson stated that the municipalities are anxious to receive their 20% allocation. Furthermore, the agreement needs to be placed on the commission agenda for the May 20, 2003 BCC meeting.

A motion was made to schedule the next CITT meeting before May 20, 2003 to allow the members an opportunity to review the agreement. The motion was seconded by Mr. Givens and carried without dissent.

c. *FUTURE OF MEETINGS*

Mr. Abrams stated that at the next meeting he would be addressing committee assignments, bylaws and any other organizational issues pertaining to CITT. In addition, he requested the members to have any suggestions or recommendations pertaining to the CITT structure.

10. ADJOURNMENT

There being no further business the meeting adjourned at 1:15 p.m.